



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

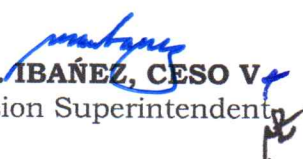
19 Nov 2025

DIVISION MEMORANDUM
No. 683, s. 2025

ADDENDUM/ CORRIGENDUM TO DM 623, S. 2025
RE: RETIREMENT HONORS CUM POSTHUMOUS
AWARDING CEREMONY

To: Assistant Schools Division Superintendents
Chief- Curriculum Implementation Division (CID)
OIC-Chief- School Governance and Operations Division (SGOD)
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads All Others Concerned

1. Relative to Division Memorandum No. 623, s. 2025, please be informed that the annual Retirement Honors Cum Posthumous Awarding Ceremony of this Schools Division will be move from November 28, 2025 to December 2, 2025, from 1:00 P.M. onwards, at Batangas Country Club, Bolbok, Batangas City.
2. Attached are the final list of retirees and deceased teaching & non-teaching personnel, Participants, Committees and Program of Activities.
3. This Memorandum shall also serve as the Travel Order of the participants.
4. Expenses to be incurred in the conduct of this activity will be charged against Local Funds/Division MOOE subject to the existing COA and Accounting rules and regulations.
5. Immediate dissemination of and compliance with this Memorandum is highly expected.


MARITES A. IBANEZ, CESO V
Schools Division Superintendent



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Encl.:

as stated

Reference:

Division Memorandum No. 623 s. 2025

To be indicated in the Perpetual Index under the following subject:

Issuances : Division Memorandum

LDDM/ Addendum/ Corrigendum to DM 623, S. 2025 Re: Retirement Honors Cum Posthumous
Awarding Ceremony /~~111925-062~~/ 11-19-2025



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Enclosure 1

2025 RETIREMENT HONORS CUM POSTHUMOUS AWARDING CEREMONY

December 2, 2025

NO	SUB-OFFICE	NAME	SCHOOL
1	AGONCILLO	LINDA E. MALIGAYA	AGONCILLO NATIONAL HIGH SCHOOL
2	AGONCILLO	TERESITA M. ANDAL	BANYAGA NATIONAL HIGH SCHOOL
3	AGONCILLO	DOMINGA V. BALBA	AGONCILLO CENTRAL SCHOOL
4	ALITAGTAG	LOTA G. GONZALES	MUZON ELEMENTARY SCHOOL
5	ALITAGTAG	MYRA M. ILLUSTRISIMO	DALIPIT ELEMENTARY SCHOOL
6	ALITAGTAG	MARIO C. MARANAN	SAN JOSE T. REYES INTEGRATED SCHOOL
7	BALAYAN EAST	NATALIA R. CAPACIA	BALAYAN EAST CENTRAL SCHOOL
8	BALAYAN EAST	LEAH C. ADOVE	BALAYAN EAST CENTRAL SCHOOL
9	BALAYAN EAST	LEONILA P. ATAJAR	BALAYAN EAST CENTRAL SCHOOL
10	BALAYAN EAST	GLORIA M. VILLANUEVA	BALAYAN EAST CENTRAL SCHOOL
11	BALAYAN EAST	ANGELA B. RAS	DON LEON MARTINEZ MEMORIAL ELEMENTARY SCHOOL
12	BALAYAN EAST	LETICIA C. BUTUAN	DON LEON MARTINEZ MEMORIAL ELEMENTARY SCHOOL
13	BALAYAN EAST	GINA B. LIWANAG	LUCBAN NATIONAL HIGH SCHOOL
14	BALAYAN EAST	GUILLERMA V. MAYUGA	SAMPAGA ELEMENTARY SCHOOL
15	BALAYAN EAST	BENITA Q. LARA	BACLARAN ELEMENTARY SCHOOL
16	BALAYAN EAST	TOMASITO CATAPANG	BALAYAN NATIONAL HIGH SCHOOL
17	BALAYAN EAST	BERNADETTE BUTOR	BALAYAN NATIONAL HIGH SCHOOL
18	BALAYAN WEST	ROMANA A. GOMEZ	CANDA INTEGRATED SCHOOL
19	BALETE	JULIETA D. OROLA	PALSARA ELEMENTARY SCHOOL
20	BALETE	EDEN A. CABELLO	LOOC ELEMENTARY SCHOOL
21	BALETE	LILYBETH T. MAYA	BALETE NATIONAL HIGH SCHOOL
22	BAUAN EAST	ROSAN R. MANALO	SAN TEODORO ELEMENTARY SCHOOL
23	BAUAN EAST	ROSALIE D. DE TORRES	MANGHINAO ELEMENTARY SCHOOL
24	BAUAN EAST	ALDWIN C. MAGTIBAY	BAUAN EAST CENTRAL SCHOOL
25	BAUAN WEST	EDENIA G. CABRAL	BAGUILAWA ELEMENTARY SCHOOL
26	BAUAN WEST	LYDIA M. CARINGAL	SAN VICENTE MANALUPANG NHS
27	BAUAN WEST	TEODORA A. VELASQUEZ	SAN VICENTE MANALUPANG NHS



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28	BAUAN WEST	MARITES U. MARASIGAN	SAN VICENTE MANALUPANG NHS
29	BAUAN WEST	ARNOLD E. ESCALONA	WEST BAUAN CENTRAL SCHOOL
30	BAUAN WEST	SEVERINA S. SUPILLO	COLVO ELEMENTARY SCHOOL
31	BAUAN WEST	ELSA D. DIMATULAC	WEST BAUAN CENTRAL SCHOOL
32	BAUAN WEST	MAXIMA A. DIMATATAK	BAUAN NATIONAL AND VOCATIONAL INTEGRATED HIGH SCHOOL
33	BAUAN WEST	ROSEMARIE M. ADAJAR	BAUAN TECHNICAL INTEGRATED HS
34	CALATAGAN	MELQUIADES R. CUDIAMAT	JOSE M. CAISIP ES
35	CUENCA	MERLITA A. MATULAC	COL PEDRO PASIA MEMORIAL SCHOOL
36	CUENCA	EMELITA A. PASIA	COL PEDRO PASIA MEMORIAL SCHOOL
37	CUENCA	ELENITA PORTUGUESE	SAN FELIPIE ES
38	IBAAN	WILMA V. PASIA	DR. JUAN A. PASTOR INHS
39	IBAAN	ELSA E. DELAS ALAS	IBAAN CENTRAL SCHOOL
40	IBAAN	FLORENCE C. AGUILA	SABANG ELEMENTARY SCHOOL
41	IBAAN	JUVY P. REYES	DR. JUAN A. PASTOR INHS
42	IBAAN	MARISA B. PATALAY	DR. JUAN A. PASTOR INHS
43	IBAAN	LUISA A. EVANGELISTA	TALAIBON ELEMENTARY SCHOOL
44	LAUREL	GRACE D. SUAREZ	MARTIN ESPERANZA ELEMENTARY SCHOOL
45	LAUREL	LEA C. MADULID	WENCESLAO TRINIDAD MNHS
46	LAUREL	MECHELLE P. RODRIGUEZ	LAUREL CENTRAL SCHOOL
47	LEMERY	JULIANA C. GAMBOA	MAYASANG ELEMENTARY SCHOOL
48	LEMERY	EMMA L. LUNA	GOVERNOR FELICIANO LEVISTE MNHS
49	LEMERY	MARY ANN E. DE VILLA	GOVERNOR FELICIANO LEVISTE MNHS
50	LEMERY	DONATO M. MAGBOO	GOVERNOR FELICIANO LEVISTE MNHS
51	LEMERY	RODEL D. GUTIERREZ	GOVERNOR FELICIANO LEVISTE MNHS
52	LEMERY	EVELYN A. ALILIO	PAYAPA NATIONAL HIGH SCHOOL
53	LEMERY	FELOMINA B. CABAUG	PAYAPA NATIONAL HIGH SCHOOL
54	LIAN	WILMA A. LEJANO	LIAN CENTRAL SCHOOL
55	LIAN	VICTORIA L. ILAGAN	LIAN CENTRAL SCHOOL



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56	LIAN	ELENA M. CONOCIDO	CUMBA ELEMENTARY SCHOOL
57	LIAN	LORNA G. CAPAGAS	MALARUHATAN ELEMENTARY SCHOOL
58	LIAN	BENITO JAMBOREE G. SILVA	LIAN SUB-OFFICE
59	LIAN	SANIATA G. HERNANDEZ	MATABUNGKAY NATIONAL HIGH SCHOOL
60	LIAN	NILDA C. FIRME	TAN AG ELEMENTARY SCHOOL
61	LIAN	ERLINDA M. LUBAY	BAGONG POOK ELEMENTARY SCHOOL
62	LIAN	JANE V. CUNAMAY	BINUBUSAN ELEMENTARY SCHOOL
63	LIAN	CLARISSA D. SALVACION	LUYAHAN ELEMENTARY SCHOOL
64	LIAN	EDITHA D. LAGRISOLA	PRENZA ELEMENTARY SCHOOL
65	LIAN	SHIELA MARIE F. VALDEZ	LUYAHAN ELEMENTARY SCHOOL
66	LOBO	FELICITACION G. BAUTRO	LOBO CENTRAL SCHOOL
67	LOBO	MILA D. DELGADO	LOBO CENTRAL SCHOOL
68	LOBO	ANALYN M. DE TORRES	LOBO CENTRAL SCHOOL
69	LOBO	ANALISA P. ADARME	MASAGUITSIT-BANALO NATIONAL HIGH SCHOOL
70	LOBO	IMELDA H. MARANAN	MASAGUITSIT-BANALO NATIONAL HIGH SCHOOL
71	LOBO	NARCISA R. BIBAL	MALAPAD NA PARANG ELEMENTARY SCHOOL
72	MABINI	ROSARIO M. BAUTISTA	MALIMATOC ELEMENTARY SCHOOL
73	MABINI	MELINDA D. MENDOZA	TALAGA ELEMENTARY SCHOOL
74	MALVAR	RAYNALDO V. REYES	MALVAR CENTRAL SCHOOL
75	MALVAR	EMMA A. ONTE	SAN PEDRO ELEMENTARY SCHOOL
76	MALVAR	EDNA L. SO	MALVAR SCHOOL OF ARTS AND TRADE
77	MATAASNAKAHOY	EMELINDA M. DEL RIO	PAARALANG SENTRAL NG MATAASNAKAHOY
78	NASUGBU EAST	ELIZABETH M. CABALAG	MATAAS NA PULO ELEMENTARY SCHOOL
79	NASUGBU EAST	PRICILA M. HERNANDEZ	TALA ELEMENTARY SCHOOL
80	NASUGBU EAST	TERESA M. SECONDEZ	KAYLAWAY ELEMENTARY SCHOOL
81	NASUGBU EAST	RITA H. GARCIA	BANILAD NATIONAL HIGH SCHOOL
82	NASUGBU EAST	DARIO B. CABINGAN	MALAPAD NA BATO NHS



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83	NASUGBU WEST	GREGORIA L. DE LA CRUZ	WAWA ELEMENTARY SCHOOL
84	NASUGBU WEST	ERLINDA A. TAGLE	NASUGBU WEST CENTRAL SCHOOL
85	NASUGBU WEST	CONSUELO P. SAJONA	NASUGBU WEST CENTRAL SCHOOL
86	NASUGBU WEST	LYDIA G. ADOPTANTE	NASUGBU WEST CENTRAL SCHOOL
87	NASUGBU WEST	LUCENA B. VERGARA	NASUGBU WEST CENTRAL SCHOOL
88	PADRE GARCIA	MARILOU R. MARASIGAN	PANSOL INTEGRATED NATIONAL HIGH SCHOOL
89	PADRE GARCIA	JESSICA E. CASTILLO	PANSOL INTEGRATED NATIONAL HIGH SCHOOL
90	PADRE GARCIA	VIRGILIA D. BALHAG	PANSOL INTEGRATED NATIONAL HIGH SCHOOL
91	PADRE GARCIA	ADRIAN O. KASILAG	PADRE GARCIA CENTRAL SCHOOL
92	PADRE GARCIA	WILMA I. JUBLI	PADRE GARCIA CENTRAL SCHOOL
93	PADRE GARCIA	MELANIE M. COSUCO	PADRE GARCIA CENTRAL SCHOOL
94	PADRE GARCIA	BELEN G. LIPA	CAWONGAN ELEMENTARY SCHOOL
95	ROSARIO EAST	BELEN E. REYES	BAGONG POOK ELEMENTARY SCHOOL
96	ROSARIO EAST	ASUNCION V. RAMOS	JULIAN D. LUNA ELEMENTARY SCHOOL
97	ROSARIO WEST	MELINDA C. AGBAY	MAYURO ELEMENTARY SCHOOL
98	ROSARIO WEST	EVELYN S. AFRICA	MASAYA ELEMENTARY SCHOOL
99	ROSARIO WEST	ADORA S. CHAVEZ	TUGTUG ELEMENTARY SCHOOL
100	SAN JOSE	NATIVIDAD J. SARMIENTO	GALAMAY-AMO ELEMENTARY SCHOOL
101	SAN JOSE	ESTELITA C. PLATA	GALAMAY-AMO ELEMENTARY SCHOOL
102	SAN JOSE	NICETA M. PILAPIL	SALABAN ELEMENTARY SCHOOL
103	SAN JOSE	LEODEGARIO A. DIMASACAT	TAYSAN SAN JOSE INTEGRATED NATIONAL HIGH SCHOOL
104	SAN JOSE	MARIA LORETA M. MENDOZA	BIGAIN INTEGRATED SCHOOL
105	SAN JOSE	CYNTHIA B. BIRUNG	TAYSAN SAN JOSE INTEGRATED NATIONAL HIGH SCHOOL
106	SAN JUAN EAST	ARNULFO B. QUIJANO	SAN JUAN EAST CENTRAL SCHOOL
107	SAN JUAN EAST	EUNICE S. DELACION	CALUBCUB II ELEMENTARY SCHOOL
108	SAN JUAN EAST	ROSEMARIE J. LOPEZ	SAN JUAN EAST CENTRAL SCHOOL
109	SAN JUAN EAST	PERPETUA B. INDICIO	BATAAN ELEMENTARY SCHOOL
110	SAN JUAN EAST	MELANIE S. PEREZ	PAARALANG ELEMENTARYA NG CALUBCUB I
111	SAN JUAN WEST	MARIA DINA LYDDA V. NAMUCO	PALAHANAN INTEGRATED NATIONAL HIGH SCHOOL



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112	SAN JUAN WEST	MA. TERESA B. BARDAJE	PALAHANAN INTEGRATED NATIONAL HIGH SCHOOL
113	SAN JUAN WEST	MARGARITA B. SILVA	SAN JUAN WEST CS
114	SAN JUAN WEST	MARIBEL A. AFRICA	SAN JUAN WEST CS
115	SAN JUAN WEST	ANASTACIA D. MENDOZA	PAARALANG ELEMENTARYA NG BUHAYNASAPA
116	SAN JUAN WEST	NICASIA M. GARCIA	BALAGBAG ELEMENTARY SCHOOL
117	SAN JUAN WEST	MARITES B. ANONUEVO	PAARALANG ELEMENTARYA NG JANAOJANAO
118	SAN JUAN WEST	ELENITA D. PRAILE	PAARALANG ELEMENTARYA NG JANAOJANAO
119	SAN JUAN WEST	SIMEON V. GARCIA JR.	BUHAYNASAPA INTEGRATED NATIONAL HIGH SCHOOL
120	SAN JUAN WEST	EMMA M. DELOS REYES	BILOGO INTEGRATED NATIONAL HIGH SCHOOL
121	SAN JUAN WEST	MERLITA R. SALIGAO	PAARALANG ELEMENTARYA NG QUIPOT
122	SAN JUAN WEST	MA. ELLANIE B. DE VILLA	SAN JUAN WEST CENTRAL SCHOOL
123	SAN JUAN WEST	ELENITA M. ORTEGA	SAN JUAN WEST CENTRAL SCHOOL
124	SAN JUAN WEST	CORNELIA B. PITOS	LIBJO SAPANGAN ELEMENTARY SCHOOL
125	SAN LUIS	DINA C. BARROS	BANOYO ELEMENTARY SCHOOL
126	SAN LUIS	LUNINGNING A. LEGASPI	BANOYO ELEMENTARY SCHOOL
127	SAN LUIS	GINA M. LAKSAMANA	SAN LUIS SUB-OFFICE
128	SAN LUIS	MARILYN M. YOCHINGCO	SAN LUIS CENTRAL SCHOOL
129	SAN NICOLAS	ZORAIDA R. TORRES	MAABUD NATIONAL HIGH SCHOOL
130	SAN NICOLAS	MARIA MILDRED T. HERNANDEZ	MAABUD NATIONAL HIGH SCHOOL
131	SAN NICOLAS	MARIA FE S. MALLORCA	SINTURISAN ELEMENTARY SCHOOL
132	SAN NICOLAS	ELLA M. CABRERA	MAABUD INTEGRATED NATIONAL HIGH SCHOOL
133	SAN NICOLAS	DORIS A. MENDOZA	BALETE ELEMENTARY SCHOOL
134	SAN PASCUAL	MARISSA B. ACUZAR	SAMBAT ELEMENTARY SCHOOL
135	SAN PASCUAL	RAMONA D. CARAIG	POOK NI BANAL ELEMENTARY SCHOOL
136	SAN PASCUAL	PACITA B. MAANO	SAN PASCUAL NATIONAL HIGH SCHOOL
137	SAN PASCUAL	BASILIA L. FONTANOS	LAUREL ELEMENTARY SCHOOL
138	SAN PASCUAL	MERLINDA C. CLEMENTE	FRANCISCO G. PEREZ MEMORIAL NATIONAL HIGH SCHOOL
139	SDO BATANGAS	RASENNA GLICERIA I. MERCADO	CASH SECTION



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140	STA.TERESITA	ESTELA T. BATHAN	CALUMALA ELEMENTARY SCHOOL
141	STA.TERESITA	ANGELITA T. ATIENZA	IRUKAN-KALAYAAN ELEMENTARY SCHOOL
142	STA.TERESITA	OFELIA H. TIBI	IRUKAN-KALAYAAN ELEMENTARY SCHOOL
143	STA.TERESITA	JOSEPHINE AGOJO	STA. TERESITA NHS
144	STA.TERESITA	MELCHORA D. ILAGAN	MOHON ELEMENTARY SCHOOL
145	TAAL	ELIZABETH O. LEYBA	GOVERNOR VICENTE NOBLE MEMORIAL ELEMENTARY SCHOOL
146	TAAL	CHARITY B. ILAGAN	TAAL NATIONAL HIGH SCHOOL
147	TAAL	MARTA V. SALAZAR	TAAL NATIONAL HIGH SCHOOL
148	TAAL	EMELIANA B. MACATANGAY	
149	TAAL	RIZALINA B. MACATANGAY	TULO ELEMENTARY SCHOOL
150	TALISAY	CORAZON G. SANGALANG	BALAS BUCO STA. MARIA NATIONAL HIGH SCHOOL
151	TUY	ANACORETA H. ANDINO	GREGORIO PARADERO ELEMENTARY SCHOOL
152	TUY	JOYCE E. CARANDANG	JOSE LOPEZ MANZANO NATIONAL HIGH SCHOOL
153	TUY	EUSTACIA D. RODRIGUEZ	BOLBOK ELEMENTARY SCHOOL
154	TUY	MA. DAISY A. BANAAG	DAO ELEMENTARY SCHOOL

DECEASED PERSONNEL

NO.	SUB-OFFICE	NAME	SCHOOL
1	SAN JOSE	ARIEL A. SILANG	BENIGNA DIMATATAC MEMORIAL ELEMENTARY SCHOOL
2	MALVAR	JOSHUA MATTHEW M. OLAN	MALVAR SCHOOL OF ARTS AND TRADE
3	ALITAGTAG	MARNIE B. LOPEZ	PINAGKURUSAN ELEMENTARY SCHOOL
4	SDO BATANGAS	ROLANDO S. CASANOVA	CURRICULUM IMPLEMENTATION DIVISION
5	BAUAN WEST	VICTORINO P. DIOLA	BAUAN TECHNICAL INTEGRATED HIGH SCHOOL



Republic of the Philippines
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Enclosure 2

2025 RETIREMENT HONORS CUM POSTHUMOUS AWARDING CEREMONY

Batangas Country Club, Bolbok,
Batangas City December 2, 2025

1:00 P.M. – 5:00 P.M.

LIST OF PARTICIPANTS

1	Marites A. Ibañez CESO V	Schools Division Superintendent	SDO Batangas
2	Jofit P. Dayoc	Asst. Schools Division Superintendent	SDO Batangas
3	Rhina O. Ilagan PhD	Asst. Schools Division Superintendent	SDO Batangas
4	Melvin O. Agbay	Driver	SDO Batangas
5	Rufino A. Castillo	Administrative Aide IV	SDO Batangas
6	Lou C. Panaligan	Administrative Officer V	SDO Batangas
7	Joemar B. Perez	Administrative Officer IV	SDO Batangas
8	Ernani A Catapat	Information Technology Officer I	SDO Batangas
9	John Lhester L. Gabo	Administrative Assistant III	SDO Batangas
10	Remelyn N. Manubale	Administrative Officer IV	SDO Batangas
11	Atty Karen M. Salimo	Legal Officer V	SDO Batangas
12	Cheryl M. Baril	Administrative Officer IV	SDO Batangas
13	Layne D. Ortega	Administrative Officer V	SDO Batangas
14	David M. Nuay	Chief Education Supervisor	SDO Batangas
15	Ma. Leticia Jose C. Basilan	Education Program Supervisor I	SDO Batangas
16	Macaria Carina C. Carandang	Education Program Supervisor I	SDO Batangas
17	Alfred James A. Ellar	Education Program Supervisor I	SDO Batangas
18	Emerson B. Dalangin	Division Science Coordinator	SDO Batangas
19	Loreta V. Ilao	Education Program Supervisor I	SDO Batangas
20	Jimmy J. Morillo	Education Program Supervisor I	SDO Batangas
21	Elizabeth R. Tolentino	Education Program Supervisor I	SDO Batangas
22	Mercy R. Villanueva	Education Program Supervisor I	SDO Batangas
23	Miguel B. Ularte	Education Program Supervisor I	SDO Batangas



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24	Rosalinda A. Mendoza	Education Program Supervisor I	SDO Batangas
25	Mario B. Maramot	OIC Chief ES	SDO Batangas
26	Marian L. Arias	Education Program Supervisor I	SDO Batangas
27	Evelyn C. De Sagun	Senior Education Program Specialist	SDO Batangas
28	Rosemarie A. Encarnacion	Senior Education Program Specialist	SDO Batangas
29	Anabel E. Magalona	Senior Education Program Specialist	SDO Batangas
30	Leoncia B. Maramot	Education Program Specialist II	SDO Batangas
31	Jessa S. Guerra	Education Program Specialist II	SDO Batangas
32	Noah P. Duque	Education Program Specialist II	SDO Batangas
33	Aris U. Dimaano	Planning Officer III	SDO Batangas
34	Sarah Jane B. Magnaye	Administrative Assistant III	SDO Batangas
35	James Angelo T. Año	Project Development Officer II	SDO Batangas
36	Arnel B. Catapang	Administrative Assistant II	SDO Batangas
37	Dra. Khareen Cadano	Medical Officer	SDO Batangas
38	Maria Gracia Conti	Nurse II	SDO Batangas
39	Marites Matro	Nurse II	SDO Batangas
40	Maria Melissa M. Ariola	Public Schools District Supervisor	Agoncillo
41	Mary Jane M. Gonzales	Public Schools District Supervisor	Alitagtag
42	Riza C. Gusano	Public Schools District Supervisor	Balayan East
43	Placida G. Dela Vega	Public Schools District Supervisor	Balayan West
44	Nancy D. Lubis	Public Schools District Supervisor	Balete/ Mataasnakahoy
45	Emiteria B. Villamor	Public Schools District Supervisor	Bauan East
46	Aurelia A. Aguila	OIC Public Schools District Supervisor	Bauan West
47	Eleazar C. Magsino	Public Schools District Supervisor	Calatagan
48	Baby Janet U. Dimailig	Public Schools District Supervisor	Cuenca
49	Benilda N. Navarro	Public Schools District Supervisor	Laurel
50	Avelino B. Mortel	Public Schools District Supervisor	Lemery



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51	Pedro D. De Los Reyes	Public Schools District Supervisor	Lian
52	Julita E. Ilagan	Public Schools District Supervisor	Lobo
53	Luisito L. Cantos	Public Schools District Supervisor	Mabini
54	Agrifina A. Dirain	Public Schools District Supervisor	Malvar
55	Avelina O. Gaa	Public Schools District Supervisor	Nasugbu East
56	Gregorio V. Meneses	Public Schools District Supervisor	Nasugbu West
57	Braulio D. Napenas	Public Schools District Supervisor	Padre Garcia
58	Lucky May L. Pasia	Public Schools District Supervisor	Rosario East
59	Orlie G. Del Mundo	Public Schools District Supervisor	Rosario West
60	Joel B. Lubis	Public Schools District Supervisor	San Jose
61	Ellienor D. Pena	Public Schools District Supervisor	San Juan East
62	Sarah S. Saguin	Public Schools District Supervisor	San Juan West
63	Aniano I. Hernandez	Public Schools District Supervisor	San Luis
64	Andrea M. Hernandez	Public Schools District Supervisor	San Nicolas
65	Bernarda M. Reyes	Public Schools District Supervisor	San Pascual
66	Antonio M. Ilagan	Public Schools District Supervisor	Sta. Teresita
67	Conie C. Hernandez	Public Schools District Supervisor	Taal
68	Ginalyn U. Macaraig	Public Schools District Supervisor	Talisay
69	Erickson T. Gutierrez	Public Schools District Supervisor	Taysan
70	Rodrigo S. Castillo	Public Schools District Supervisor	Tingloy
71	Ronaldo L. Sevilla	Public Schools District Supervisor	Tuy
72	Donnel Marasigan	Teacher	Bauan Technical Integrated HS
73	Biejay Adame	Teacher	Bauan Technical Integrated HS
74	Gilbert Lajara	Teacher	Bauan Technical Integrated HS
75		Guest Speaker	Civil Service Commission



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Enclosure 3

**2025 RETIREMENT HONORS CUM POSTHUMOUS AWARDING
CEREMONY**

December 2, 2025

COMMITTEES	IN-CHARGE	Terms of Reference
Registration Attendance, Usher & Usherettes	Marian L. Arias Sarah Jane B. Magnaye CID EPSs and Coordinator, OSDS Section Head	• Prepares attendance and meal attendance sheets • Facilitates the distribution and retrieval of the accomplished attendance and meal attendance for liquidation purposes • Ensures that all tables are properly labeled. • Assist the participants to their designated seats • Attends to the participants concerns
Documentation	Noah P. Duque James Angelo T. Año Elizalde L. Piol	• Prepares the narrative and photo documentation of the activity • Submits the documents to the HRDS one day after the activity
Program	Evelyn C. De Sagun Arnel B. Catapang Jr.	• Designs and prints the flow of the program • Furnishes the top management and the section heads with a copy of the program • Prepares the power point presentation of the program • Orient the program facilitator on the flow of the program



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Awards	Cora V. Samson Rosemarie A. Encarnacion Annabel E. Magalona Leoncia B. Maramot Arnel B. Catapang Jr.	• Ensures that the plaques of recognition will be delivered on the agreed date and time • Checks the completeness of the plaques • Arranges the plaques in a designated area before the start of the event • Prepares the certificate of appearance • Prepares the table assignment for each participant
Program Facilitator	Jessa S. Guerra	• Facilitates the flow of the program
Technical	Ernani A. Catapat John Lhester L. Gabo	• Ensures that the internet connectivity, sound system including microphones, lights etc. are in perfect working condition. • Troubleshoots and operates the system and platform when necessary. • Ensures quality audio and video of the live coverage of the activity • Prepares the power point presentation of the program
Performers	Donnel Marasigan Biejay Adame Gilbert Lajara Bauan Technical Integrated High School Teachers, Bauan West Sub Office	• Rehearses OPM songs for the Opening Salvo and Intermission Number



Republic of the Philippines
Department of Education
 REGION IV-A CALABARZON
 SCHOOLS DIVISION OF BATANGAS

Enclosure 4

**2025 RETIREMENT HONORS CUM POSTHUMOUS AWARDING
 CEREMONY (SALAMAT PAALAM PROGRAM)**

Batangas Country Club, Bolbok, Batangas City

December 2, 2025

1:00 a.m. –5:00 p.m.

PROGRAM OF ACTIVITIES

TIME	ACTIVITY	IN-CHARGE
1:00-1:30 P.M.	Registration	Attendance, Usher, Usherettes Committee
1:30-2:00 A.M.	Snacks	
2:00 – 5:00 P.M.	Grand Entrance	Retirees, Guests, Top Management, EPS, PSDS & Unit Heads
	Preliminaries: National Anthem, Prayer, CALABARZON March & Himno ng Batangas	c/o ICT Section
	Opening Salvo	Bauan Technical Integrated HS
	Opening/Welcome Remarks	JOFIT P. DAYOC, CESE Asst. Schools Division Superintendent
	Inspirational Message	MARITES A. IBANEZ, CESO V Schools Division Superintendent
	Words of Encouragement	DIR. ROWENA M. CUNANAN CSCFO-Batangas
	Intermission Number	GILBERT LAJARA Teacher, Bauan Technical IHS
	Distribution of Plaque for Retirees (#1-54) Agoncillo- Lemery)	MARITES A. IBANEZ, CESO V Schools Division Superintendent and DIR. ROWENA M. CUNANAN Guest of Honor
	Distribution of Plaque for Retirees (#55-102) Lian to Rosario West	JOFIT P. DAYOC, CESE Asst. Schools Division Superintendent DIR. ROWENA M. CUNANAN Guest of Honor
	Distribution of Plaque for Retirees (#103-155) San Jose to Tuy, SDO Batangas	RHINA O. ILAGAN, CESE OIC Asst. Schools Division Superintendent DIR. ROWENA M. CUNANAN Guest of Honor
	Message of a Retiree	DR. DONATO M. MAGBOO Retired Principal
	Distribution of Posthumous Plaque of Recognition	Top Management and DIR. ROWENA M. CUNANAN Guest of Honor
	Closing Remarks	RHINA O. ILAGAN, CESE OIC Asst. Schools Division Superintendent